

Tuesday, 18 August 2020

OVERVIEW AND SCRUTINY BOARD

A meeting of **Overview and Scrutiny Board** will be held on

Wednesday, 26 August 2020

commencing at **5.30 pm**

The meeting will be held remotely via Zoom (links to the meeting are set out below)

Join Zoom Meeting

<https://us02web.zoom.us/j/88235975005?pwd=NjFFV2M0RWZCN3FrY0swWk5hMjlxdz09>

Meeting ID: 882 3597 5005

Password: 959892

One tap mobile

Dial by your location

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+44 131 460 1196 United Kingdom

+442030512874,,88235975005#,,,,0#,,959892#

+44 203 051 2874 United Kingdom

Members of the Board

Councillor Howgate (Chairman)

Councillor Barrand

Councillor Doggett

Councillor Brown

Councillor Foster

Councillor Bye

Councillor Kennedy (Vice-Chair)

Councillor Mandy Darling

Councillor Loxton

A prosperous and healthy Torbay

Download this agenda via the free modern.gov app on your [iPad](#), [Android Device](#) or [Blackberry Playbook](#). For information relating to this meeting or to request a copy in another format or language please contact:

Teresa Buckley, Town Hall, Castle Circus, Torquay, TQ1 3DR

Email: governance.support@torbay.gov.uk - www.torbay.gov.uk

OVERVIEW AND SCRUTINY BOARD AGENDA

1. Apologies

To receive apologies for absence, including notifications of any changes to the membership of the Board.

2. Declarations of Interest

a) To receive declarations of non pecuniary interests in respect of items on this agenda

For reference: Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda

For reference: Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(Please Note: If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)

3. Urgent Items

To consider any other items that the Chairman decides are urgent.

4. Turning the Tide on Poverty Review

(To Follow)

To consider and agree the report on the Turning the Tide on Poverty Review.

(Note: Caroline Dimond, Director of Public Health has been invited to attend the meeting for this item.)

5. Review of Draft Heritage Strategy

(To Follow)

To consider and agree the final report on the review of the Draft Heritage Strategy.

(Note: Jim Blackwell, Planning Officer, David Edmondson, Assistant Director of Planning, Housing and Climate Emergency, Martin Thomas, Culture Board have been invited to attend the meeting for this item.)

6. **Update on Economic Recovery Plan**

To receive a verbal update on the Economic Recovery Plan.

(Note: Carl Wyard, TDA has been invited to attend the meeting for this item.)

Instructions for the press and public for joining the meeting

If you are using an iPad you will need to install Zoom which can be found in the App Store. You do not need to register for an account just install the software. You only need to install the software once. For other devices you should just be taken direct to the meeting.

Joining a meeting

Click on the link provided on the agenda above and follow the instructions on screen. If you are using a telephone, dial the Zoom number provided above and follow the instructions. (**Note:** if you are using a landline the call will cost up to 13p per minute and from a mobile between 3p and 55p if the number is not covered by your inclusive minutes.)

You will be placed in a waiting room, when the meeting starts the meeting Host will admit you. Please note if there are technical issues this might not be at the start time given on the agenda.

Upon entry you will be muted and your video switched off so that only the meeting participants can be seen. When you join the meeting the Host will unmute your microphone, ask you to confirm your name and update your name as either public or press. Select gallery view if you want see all the participants.

If you have joined the meeting via telephone, your telephone number will appear on screen and will be displayed for all to see until the Host has confirmed your name and then they will rename your telephone number to either public or press.

Speaking at a Meeting

If you are registered to speak at the meeting and when it is your turn to address the Meeting, the Chairman will invite you to speak giving the Host the instruction to unmute your microphone and switch your video on (where appropriate) therefore please pause for a couple of seconds to ensure your microphone is on.

Upon the conclusion of your speech/time limit, the Host will mute your microphone and turn off your video.

Meeting Etiquette for Registered Speakers – things to consider when speaking at public meetings on video:

- Background – the meeting is public and people will be able to see what is behind you therefore consider what you will have on display behind you.

- Camera angle – sit front on, upright with the device in front of you.
- Who else is in the room – make sure you are in a position where nobody will enter the camera shot who doesn't want to appear in the public meeting.
- Background noise – try where possible to minimise background noise.
- Aim to join the meeting 15 minutes before it is due to start.